



## National Park Service Valley Forge National Historical Park 2010 Summer Recruitment

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**DEADLINE**

**APPLICATION:** UNTIL FILLED

**JOB TITLE:** Laborer, Division of Maintenance

**MAJOR**

**FUNCTIONS:** This position will perform a variety of necessary maintenance duties across Valley Forge National Historical Park including trails maintenance, construction, grounds maintenance, and custodial.

**ESSENTIAL**

**DUTIES:** Work with the facility operations team on grounds maintenance, building maintenance (custodial – cleaning offices and restrooms), trail repair, and trash & litter pickup. Incumbent will be an integral member of the facility operations crew and report directly to the Facility Operations Foreman.

**QUALIFICATIONS:** Please indicate the amount of experience you have with each tool:

- 16 years or older
- Must possess a valid drivers license
- Ability to work safely with a variety of hand tools such as saws, axes, and shovels for ground and trails maintenance
- Skill in operating small power equipment such as mowers and trimmers
- Ability to use and work safely with hand tools and power driven equipment related to custodial duties such as vacuum cleaners and carpet cleaners
- Ability to read and understand product and equipment labels and directions
- Ability to use basic carpentry tools for minor construction and repair projects
- Ability to work independently and part of a team

**WORK**

**SCHEDULE:** Full-time:

- Morning shift – 7:00 a.m. to 3:30 p.m.
- Afternoon shift – 12:00 p.m. to 8 p.m.

Part-time schedules may also be available

**BENEFITS:**

- Housing may be available.
- Training related to specific activities as well as general park operations and management of the National Park System will be provided.

## **PARK**

**INFORMATION:** Located approximately 20 miles northwest of center city Philadelphia, Valley Forge is the site of the 1777-1778 winter encampment of General George Washington and the Continental Army. The park receives 1.2 million visitors each year and contains about 3,500 acres of forested rolling hills, tall grass meadows, wetlands, and rough lawns. Recreational and cultural opportunities are abundant, including museums, theaters, concerts, fishing, boating, hiking, etc. For additional information please visit the park website at <http://www.nps.gov/vafo> or Valley Forge Convention and Visitors Bureau at <http://www.valleyforge.org/>.

Valley Forge is located in King of Prussia. King of Prussia is also home of the largest shopping mall of the east coast (the King of Prussia mall). The two-building conglomeration is also arguably America's largest shopping complex at one location. Valley Forge National Historic Park also contains over 28 miles of trails.

**HIRING RATE:** \$15.21 (WG-01) to \$19.43 (WG-05) per hour depending upon education & experience

## **HOW TO APPLY:**

Please submit the following in person, by fax or mail to the contact below:

- Cover letter indicating the title of the position you are applying for
- Resume
- Letter from your school (on school letterhead) confirming your student status through the summer of 2010.
- Transcript (official)
- Contact information for two academic or professional references

## **CONTACT INFORMATION:**

Human Resources  
Valley Forge National Historical Park  
1400 N Outer Line Drive  
King of Prussia, PA 19406  
Attn: Reynard Small  
610 783-1042 (office)  
610 783-1012 (fax)  
[Rey\\_Small@nps.gov](mailto:Rey_Small@nps.gov)