Appendix 4: Policy Exception or Waiver Request

Policy exceptions or waiver requests must provide a justification for the program to continue and document a plan to re-establish program compliance with policy.

Note: For purposes of USPP, the Icon Protection Branch Commander will sign the Superintendent block and the USPP Chief of Police will sign the Regional Director block.

Topic:	
Time Period Requested:	
From:	To:
Prepared by:	
Park Superintendent, requestor:	
Regional Aviation Manager, concurrence:	
National Aviation Manager, concurrence:	
Regional Director, concurrence:	
Chief, DFAM or designee, approval:	
Background: Describe the Prog	gram and what policy is not being met, i.e., DMs, RM-60, OPMs.
Justification: What is the Justif	ication for this exception or waiver versus Risk/Benefit Analysis?
Compliance: Describe the Prog	gram's Process to Re-establish Compliance with Policy.
Other:	