# **Appendix 8**

# ANNUAL AVIATION PROGRAM REPORT AND ASSURANCE STATEMENT

	NATIONAL PARK SERVICE				
Annual Aviation Program Report and Assurance Statement CY-20					
PARK:	REGION:				
AVIATION PROGRAM TYPE(s):					
Please list all that apply above: FE - Fleet Fixed wing: FE - Exclusive Use Fixed Wi	ing FH - Fleet Heliconter FH - Exclusive Use Heliconter C - Cooperators 1/45 - Unmanned Aircraft Systems O - Other				

Please list all that apply above: FF = Fleet Fixed wing, EF = Exclusive Use Fixed Wing, FH = Fleet Helicopter, EH = Exclusive Use Helicopter, C = Cooperators, UAS = Unmanned Aircraft Systems, O = Other (for Other, itemize and describe special use missions below)

# **ACTIONS REQUIRING CERTIFICATION BY THE SUPERINTENDENT**

#### All items not completed should be addressed on last page of this report

#### AVIATION MANAGEMENT COMPLETED (YES / NO / NOT APPLICABLE)

ITEM #	ITEM	YES	NO	N/A	DATE
1	The park has a designated Park Aviation Manager in writing. REF: RM-60 Ch. 1.5.2				
2	designated as a level 1 complex aviation program, the park has a non-collateral duty Park Aviation Manager. EF: RM-60 Ch. 1.5.2				
3	The Aviation Management Plan (AMP) reviewed, updated as necessary and signed. If no changes, AMP is initialed. REF: RM-60 Ch.10.4				
4	The park has a current Mishap Response Plan. REF: RM-60 Ch. 10.21				
5	The park has a Hazard Map indicating known hazards. REF: RM-60 Ch. 10.21.1				
6	The park has current Project Aviation Safety Plan(s) for all Special Use Flights. REF: RM-60 Ch. 10.5				
7	The park has Cooperator Approvals* in place for aviation resources. *if yes, itemize below. REF: RM-60 Ch. 14	·			

# PERSONNEL TRAINING REQUIREMENTS COMPLETED (YES / NO / NOT APPLICABLE)

ITEM #	ITEM	YES	NO	N/A	DATE
8	NPS fleet and contractor pilot(s) have current required training and approvals for special use missions. REF: RM-60 Ch. 9				
9	NPS-designated pilot instructor is approved, in writing, by the NAO. REF: RM-60 Ch. 9 & 15				
10	All employees involved in the use or control of aviation resources are current with required training in accordance with OPM-04. REF: RM-60 Ch. 15.2				
11	Line Managers (e.g., regional directors, their deputies, and superintendents) in parks that use aviation have completed mandatory training per OPM-04. REF: RM-60 Ch. 15.2.1				
12	Supervisors of employees using aviation resources have completed mandatory training per OPM-04. REF: RM-60 Ch. 15.2.1				
13	Park aviation manager is current and has completed required training per RM-60. REF: RM-60 Ch. 15.2.2				
14	All employees who fly special use flights are current air crew members and have completed required training. REF: RM-60 Ch. 15.2				
15	All-hazards/resource helicopter managers are current and have completed all required training with task books completed and maintained on file REF: RM-60 Ch. 15.3.4				
16	All-hazards/resource helicopter crew are current and have completed all required training with task books completed and maintained on file. REF: RM-60 Ch. 15.4.4				
17	All NPS employees acting as crew members in float equipped aircraft or on over-water flights beyond gliding distance to the shore have completed a water ditching and survival training course. REF: RM-60 Ch. 15.3.2				
18	All flight followers have completed required flight following training and received orientation on how to initiate a response to aircraft mishaps, overdue and missing aircraft. REF: RM-60 Ch. 15.3.3				

#### AVIATION OPERATIONS COMPLETED (YES / NO / NOT APPLICABLE)

ITEM #	ITEM	YES	NO	N/A	DATE
19	The park has a written risk assessment included in mission planning for all flights. REF: RM-60 Ch. 10.5				
20	pht plans are prepared and flight following occurs for NPS aviation flights. REF: RM-60 Ch. 10.6				
21	Passenger manifests are completed for each flight. REF: RM-60 Ch. 10.7				
22	All passengers boarding an aircraft receive a briefing prior to the flight mission. REF: RM-60 Ch. 10.12				
23	Aviation fuel in park unit is managed in accordance with the Aviation Fuel handling Handbook, National Fire Protection Association 407, Standard for Aircraft Fuel Servicing and when applicable IHOG. REF: RM-60 Ch. 10.17				
24	Load calculations/weight balance is performed prior to all flights. REF: RM-60 Ch. 10.19				
25	Lap belts, shoulder or approved secondary restraint system is worn during all flights. REF: RM-60 Ch. 10.22				

#### AVIATION EQUIPMENT COMPLETED (YES / NO / NOT APPLICABLE)

ITEM #	ITEM	YES	NO	N/A	DATE
26	First Aid kits containing required items per ALSE Handbook are onboard aircraft on special use flights. REF: RM-60 Ch. 6.3				
27	A survival kit containing items in the ALSE Handbook are aboard aircraft on special use flights. REF: RM-60 Ch. 6.3				
28	Personal Floatation Devices are worn on single engine aircraft when beyond gliding distance to shore. REF: RM-60 Ch. 6.4.				

# ENHANCEMENTS AND POLICY WAIVERS COMPLETED (YES / NO / NOT APPLICABLE)

This section identifies areas of that require waivers. If your park has an enhancement waiver, indicate below and give specific information in the itemized section below

IT	EM#	ITEM	YES	NO	N/A	DATE
	29	PPE Waiver(s) is in place. REF: RM-60 Ch. 6.2				
		Required policy waiver is in place if park is designated as a complex aviation program and the park does not have a non-collateral duty PAM. REF: RM-60 Ch. 2.8				

# NATIONAL PARK SERVICE

Annual Aviation Program Report and Assurance Statement CY-20\_\_\_

Item #	Describe circumstances and plan of action to complete items marked "NO" on previous page or where instructions require a topic to be itemized	Estimated Date of Completion

This annual aviation program report is a true an completed in the manner and timeframe descril	. , ,	m at this park. Items identified as "Not Complete" will be

Last Update: December 2020

Date

Original Release Date: August 2016

**Superintendent's Signature** 

Signature Required