

2016 Use Report Instructions: If no trips occurred in the park, fill in your company name, the month, and write NONE. Return to SEKI Commercial Services Office by the 15th of each month, reporting the previous month's use. Email: seki_concessions@nps.gov, Fax: (559) 565-3730, Telephone: (559) 565-4235

Further Planned Usage (yes/no)	In the upper right hand of the Use Report Form record Yes if you plan to provide service to clients in subsequent months. Answer No if you do not plan to provide service to clients in subsequent months.
Activity	Describe the type of trip from options: backpacking and hiking, climbing and mountaineering, oversnow travel, fishing, photography, stock trips (riding, packing, day rides, or overnight), overnight camping with gear hauling support (stock spot, stock dunnage, or porter dunnage). NOTE: If the trip was Administrative in nature (i.e. scientific research, Bearpaw High Sierra Camp and Pear Lake resupply, or in support of park operations) then the activity type should be recorded as Administrative.
Wilderness Permit #	Provide the Wilderness Permit # for clients (if you are re-supplying clients in the field you must obtain their wilderness permit #). If the Trip was a day trip for which a wilderness permit was not required, record NA. Do not leave this field blank. Permit information for overnight use is vital for matching meadow monitoring and wilderness management records to commercial service records under the parks' data management system.
Wilderness Permit Issuing Agency	Provide the name of the issuing national park or national forest. Sequoia NP, Kings Canyon NP, Yosemite NP, Inyo NF, Sequoia NF, Sierra NF
Trip Start Date	Provide the trip start date. Start Date begins the day the client comes under your care and guidance, whether trip originates on NPS lands or not. If the trip is a stock dunnage trip, the start date is the date you begin the resupply (i.e. at the trailhead).
Trip End Date	Provide the trip end date. End Date is the day the customer ceases to be under your care and guidance, whether trip terminates on NPS lands or not. For Stock dunnage trips resupplying clients in the backcountry, the end date is the date you exit the backcountry.
Name of Primary Destination in SEKI	Provide the primary trip destination or hiring client destination. Be specific in your description. What peak, lake, loop is the primary purpose of the trip.
Primary Destination Wilderness Zone	Provide the Wilderness Zone in which your primary destination is located. A map of Wilderness Zones is provided in the application package.
# of Clients	If this is an outfitter guided trip provide the total number of clients under your care and guidance during the trip. If this is a stock resupply trip for a private group provide the total number of private clients. If this is stock resupply of an outfitter guided trip, provide the total number of clients being served by the outfitter guide for that specific trip.
# of Guides or Packers	Enter the total number of guides serving clients on this trip if the trip is an outfitter guided trip. If the trip is a stock trip provide number of packers.
WW Days in SEKI	Enter the total number of days that clients spent time in the Wilderness Wide Area (WW) of Sequoia and Kings Canyon National Park. Do not leave this field blank. If no days were spent in WW area enter 0. If part of the day was spent in the Whitney Management Area (WMA) count it in the WMA column not in the WW column.
WMA Days in SEKI	Enter total number of days spent in the Whitney Management Area (WMA). Note that partial days spent in the WMA count as a full day. Do not leave this field blank. If no days were spent in the WMA enter 0. NOTE: A list of common camping and grazing areas within the WMA can be found on page 7 of the Parks' Stock Users Guide. Alternatively, refer to the Map of the Mount Whitney Management Area included in the application package.
Pack Stock Trip or Pack Stock Supported (Yes/No)	If the trip was a pack stock trip or used pack stock support enter Yes. Otherwise enter No.
Trip Gross Income for SEKI	Provide the gross income for the SEKI portion of each trip.
Comments	Provide any trip information that helps to explain any irregularities or noteworthy events (medical or search and rescue incidents, destination changes or trip re-routes).

