



VOLUNTEER POSITION SUMMARY OXON COVE PARK & OXON HILL FARM



TITLE: Visitor Services Volunteer

SUMMARY: Visitor Services Volunteers will be trained to welcome visitors, tell them about Oxon Hill Farm and the recreational opportunities available, and answer visitor questions.

REQUIRED TASKS:

- Communicating with visitors of all ages
- Staffing the Visitor Barn and answering visitor questions
- Working in the Bookstore and completing sales transactions
- Assisting in the set up and execution of special programs and events

DESIRED SKILLS:

- Good communication skills and willingness to interact with the public
- Basic knowledge of park layout and history, as well as farming and farm animals
- Experience operating a cash register and completing basic retail transactions
- Positive attitude, friendly, and reliable

WORK ENVIRONMENT: Most work will be indoors at the Park's Visitor Barn and Bookstore, but there will be some outdoor opportunities speaking with visitors and presenting interpretive talks and programs.

SCHEDULE/TIME COMMITMENT: Set your own schedule based on your availability, but a regular schedule is expected. The Visitor Barn is open 7 days a week from 9am to 4pm, volunteer service would occur during these times.

BENEFIT: By working in the Park Visitor Barn and Bookstore, you will help Oxon Hill Farm improve the visitors' enjoyment and experience at the Park. Volunteers will learn about interpreting information to the public, improve their public speaking skills, and gain experience working at a National Park Service site. It's also a great opportunity to meet and interact with new people.

ADDITIONAL INFORMATION: We will be looking for several Visitor Services Volunteers to cover different shifts. Volunteer t-shirt provided.

HOW TO APPLY: To become a volunteer at OXHI, complete the volunteer application form at <http://www.nps.gov/oxhi/supportyourpark/volunteer.htm> or contact Jamie Euken, the OXHI Volunteer Coordinator at 301-839-1176 or jamie_euken@nps.gov.