



Microsoft Office Live Meeting Windows-Based and Web-Based Meeting Clients

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There are two meeting clients for Office Live Meeting users: a Windows-based meeting client and a Web-based meeting client.

- Live Meeting Windows-based meeting client. The Live Meeting Windows-based meeting client is a full-featured Windows program that you install on the user's computer. Live Meeting users with Windows-based computers should use the Windows-based meeting client because it offers features that are not available with the Web-based meeting client.
- Web-based Office Live Meeting client. The Web-based meeting client is an alternative for users of the Office Live Meeting service who cannot install or run the Windows-based meeting client, usually because their computer runs an operating system that is not compatible with the Windows-based meeting client, such as Microsoft® Windows® 98, Sun® Solaris™, or Apple® Macintosh®. The Web-based meeting client is a Java-based program that runs on any of the Java virtual machines specified in the system requirements section later in this guide. The Web-based meeting client does not require installation of any files; it runs as a Java applet in the user's Web browser. However, hosting application sharing using the Web-based meeting client does require installation of application sharing files. There are some limitations when connecting with the Web-based client. For a list of features that are available in the Windows-based client, but not the Web-based client, see table below.

Note: The Web-based meeting client is not available to users of Office Communications Server 2007.

Modifying the Join Meeting URL to Automatically Start the Web-Based Client

In Office Live Meeting 2007, users can modify the URL they use to join the meeting so that the Web-based client automatically starts and joins the meeting. To automatically start the Web-based client, the user can change the "join" portion of the meeting URL to "webjoin," as shown in the following example:

Old URL:

<http://www.livemeeting.com/cc/contoso/join?id=25MW6S&role=present&pw=3%22%7C2%7B%3Ctft>

New URL:

<http://www.livemeeting.com/cc/contoso/webjoin?id=25MW6S&role=present&pw=3%22%7C2%7B%3Ctft>

Windows-Based Meeting Client System Requirements

To install the Windows-based meeting client, your computer must meet the minimum hardware and software requirements, as listed below in Table 2.

Table 2. Minimum system requirements for the Windows-based meeting client

System Component	Minimum Requirement
Display Resolution	Required: Super VGA 800x600 Recommended: Super VGA 1024x768 or higher Note: Microsoft® Windows® XP Tablet PC Edition portrait mode is supported.
Operating System	Windows Vista™ operating system, 32-bit Windows XP Professional with Service Pack 1 (Service Pack 2 recommended) Windows XP Professional x64 Edition in 32-bit mode Windows 2000 Professional with Service Pack 4 Windows Server 2003 with Service Pack 1
Computer/Processor	Data and Voice: 500-megahertz (MHz) or higher processor, Intel Pentium-compatible For webcam video: 1 GHz or higher For Microsoft RoundTable™: 1.8 GHz or higher

Memory	256 megabytes (MB) of RAM Recommended: 512 MB													
Disk Space Needed for Installation	125 MB													
Video Memory	Video card with 64 MB of RAM (video RAM or VRAM) and Microsoft DirectX® application programming interface generation													
For VOIP	Sound card, speaker, and computer microphone													
For Sending Video	Webcam or Microsoft RoundTable device													
Bandwidth Requirements for Data Only	56 kbps or better (Recommended: DSL or Cable high speed internet access)													
Bandwidth Requirements for Voice and Video	<table border="1"> <thead> <tr> <th></th> <th>Minimum¹</th> <th>High-Quality¹</th> </tr> </thead> <tbody> <tr> <td>Voice</td> <td>50 kbps</td> <td>80 kbps</td> </tr> <tr> <td>Webcam</td> <td>50 kbps</td> <td>350 kbps</td> </tr> <tr> <td>RoundTable</td> <td>100 kbps</td> <td>700 kbps</td> </tr> </tbody> </table>			Minimum ¹	High-Quality ¹	Voice	50 kbps	80 kbps	Webcam	50 kbps	350 kbps	RoundTable	100 kbps	700 kbps
	Minimum ¹	High-Quality ¹												
Voice	50 kbps	80 kbps												
Webcam	50 kbps	350 kbps												
RoundTable	100 kbps	700 kbps												
Other Software	<p>Microsoft Office PowerPoint® 2002 or later presentation graphics program or Microsoft Office Standard Edition or Professional Edition (which includes PowerPoint software) to upload presentations.</p> <p>Adobe Flash Player version 8 or higher to view Flash content in the meeting.</p> <p>On Windows Vista, Adobe Flash Player version 9.0.45 to view Flash content in the meeting.</p> <p>Windows Media® technologies player, version 9 or later (version is checked when the meeting client starts) to view Windows Media content in the meeting.</p>													

The required and recommended bandwidth speeds are cumulative. For example, if you want to use voice, webcam, and Microsoft RoundTable, the minimum bandwidth would be 50+50+100=200 kbps.

Recording Playback System Requirements

The following software is required for Office Live Meeting Replay:

- Adobe Flash Player version 8 or higher
- Windows Media® Player version 9 or later (version is checked when the meeting client starts)

Microsoft Office Live Meeting Web Access Software Requirements

To run Live Meeting Web Access, your computer must meet the minimum requirements listed in the table below. These are minimum system requirements that have been tested and are supported. Live Meeting Web Access requires a Java™ Virtual Machine (JVM™) to be installed and running. Live Meeting Web Access may load and run correctly on other operating system, browser, and Java™ Virtual Machine combinations, but other combinations are not supported.

Browser	Operating System	Java Virtual Machines
Internet Explorer® 6.0 with SP2	Windows XP SP2	Microsoft Java Virtual Machine (JVM) 1.1, Sun® 1.5.11, 1.6.x
Internet Explorer 7	Windows XP SP2	Sun® 1.5.11, 1.6.x
Internet Explorer® 6.0 with SP1	Windows XP SP1a	Microsoft® JVM 1.1, Sun® 1.5.11, 1.6.x
Internet Explorer 6.0 with SP1	Windows 2000 SP4	Microsoft JVM 1.1, Sun® 1.5.11, 1.6.x
Internet Explorer 6.0 with SP1	Windows 98 SE	Microsoft JVM 1.1, Sun® 1.5.11, 1.6.x
Internet Explorer 7	Windows Vista	Sun® 1.6.x

Firefox 2.0	Windows XP SP2	Sun® 1.5.11, 1.6.x
Safari 2.0™	MAC OS® X V10.4	Apple® Java™ 1.4.2
Safari 1.3™	MAC OS® X V10.3	Apple® Java™ 1.4.2
Mozilla 1.7	Solaris 10™	Sun® 1.5.11

The following additional software is required:

- Microsoft Office PowerPoint® 2000 presentation graphics program or later, or Microsoft Office Standard Edition or Professional Edition (which includes PowerPoint software) to upload presentations.
- Adobe® Flash® Player version 9 or higher to view multi-media data content slides.
- To view slides with audio or video content in the meeting:
 - Windows Media® technologies player, version 9 or 10 (version is checked when the meeting client starts) to view Windows Media content in the meeting.

Features Not Available in the Web-Based Client

When you are using the Web-based client in Microsoft Office Live Meeting Service, there are some limitations. The features that are available in the Windows-based client, but not the Web-based client, are listed below.

- Computer audio
- Webcam and Microsoft RoundTable video
- Viewing audio status for attendees
- Docking menu panes
- Keyboard navigation and shortcuts
- Sharing a single application
- Using desktop sharing and frame sharing when running on Windows® (these features are available when running on Sun® Solaris™ or Apple® Macintosh®)
- Creating and sharing a screen snapshot
- Saving Shared Notes by using the Save icon
- High fidelity PowerPoint rendering and slide animation
- Controlling synchronized playback of multimedia content
- Uploading and deleting handouts (the Web-based client supports downloading handouts)
- Breakout room setup and management (breakout rooms are supported, but setup and management must be done using a Windows-based client)
- Personal recording
- Localized user interface (only English is available)

To contact a representative [e-mail us](#)