

National Park Service
Department of Interior

Natchez Trace Parkway
Mississippi/Alabama/Tennessee



CONSTRUCTION PERMIT APPLICATION PACKAGE

General Information Concerning Construction Permits Within The Natchez Trace Parkway

Description

A **Construction Permit** is a type of Special Use Permit (Form 10-114) issued by the Natchez Trace Parkway (Park) authorizing a government agency, public utility, or an individual to utilize Park lands or waters in the lawful exercise of a right or privilege concerning the construction of public and private roads or the installation of utilities. Construction Permits are not granted if no lawful right exists, such as a deed reserved easement.

A construction permit must be obtained from the Parkway before any construction activity can occur on Park lands within a deed reserved easement or right-of-way. This includes the installation of utilities and road construction. All construction activity must occur within the geographic limits of the deed reserved easement and construction equipment is not allowed to trespass outside of the easement.

Deed reserved easements

Deed reserved easements are property rights held on Parkway lands by public road system entities, utility companies, and private landowners adjacent to the Parkway. These deeded easements generally function as right-of-ways. The easements are recorded in the chancery clerk's office in the respective county in which the easement is geographically located.

Utility Placement Specifications

- Utilities may only be placed within road right-of-ways or within deed reserved utility easements.
- All utilities to be placed along a public road right-of-way must be placed in the managed corridor of the road.
- Utilities may not be placed in undisturbed ground and no woody vegetation can be disturbed.
- Utilities may be installed by either trenching or boring methods with a depth that reasonably protects the utility from damage or ensures that the utility is not a safety hazard.
- When trenching, utilities must be installed a minimum depth of 3' with metal warning tape installed 1' above utility.
- Utilities installed within public road right-of-ways should be placed within 10' of edge-of-pavement. However, if boring is necessary to avoid bridge structures, the boring must occur 10' from the outermost extent of the bridge. Therefore, the utility will be placed within 10' of pavement edge except in the vicinity of the bridge.
- When installing a utility along a public road that crosses under the Parkway motor-road, trenching is allowed along the extent of the project as long as the bridge structure will not be damaged. Otherwise, the utility must be installed under the Parkway motor-road by boring 10' from the outermost extent of the bridge, while trenching is used for the remainder of the project.

- If the utility will cross the motor-road at-grade, either within a road right-of-way or a deed reserved utility easement, boring will be required. However, in these cases, trenching is allowed up to the base of the Parkway motor-road shoulder.
- Bores under the Parkway motor-road must be at a minimum depth of 6'.

Processing Time

Average processing time for an approved construction permit is one month. Construction Permit processing steps are as follows:

- Parkway staff evaluates the impact of the proposed construction activity on the Parkway. If the impact is acceptable, a permit is prepared.
- Permit is sent to applicant for signature.
- Applicant returns the signed permit to the Parkway Superintendent for authorization signature.
- Superintendent returns copy of authorized permit to applicant.



CONSTRUCTION PERMIT APPLICATION

Primary Project Information

Project Title: _____

Requesting Entity or Individual: _____

Project Location:

Parkway Mile Marker (nearest tenth) _____

Street _____ Section _____

City _____ County _____ State _____

Other geographic information (i.e., landmarks) _____

Location Map of Proposed Work

Attach map with this application. Map must include the following:

- _____ Parkway boundary and motor-road can be located
- _____ Scale bar is provided
- _____ North arrow is provided
- _____ Alignment of proposed work

Detailed Drawing of Proposed Work

Attach drawing with this application. Drawing must include the following:

- _____ All dimensions and labels necessary for illustrating technical aspects of project (i.e., installation depth, distance from road edge, construction extents, etc.)
- _____ Parkway boundary

Project Description (i.e.; What is the project? Why is it necessary? How will it be performed?)

Applicant Information

Name: _____

Representing (if applicable): _____

(i.e. company or government agency name):

Address: _____

City/State/Zip: _____

Telephone: _____ Fax: _____

Contractor Information (leave blank if not contracted):

Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Fax: _____

Project contact person:

Name: _____ Telephone: _____

Project Information:

Type of project:

- Utility (power line, water line, etc.)
- Public road
- Private road
- Other

Construction level:

- New construction – permanent
- New construction – temporary
- Replacement/Maintenance/Rehabilitation/Removal
- Other (explain) _____

Legal basis of location:

- Within deed-reserved or National Park Service issued right-of-way
- Within public road right-of-way
- Within deed-reserved private access easement
- Other (explain) _____

Project Timeline:

Anticipated start date: _____

Anticipated completion date: _____

Certification:

Applicant Signature: _____ Date: _____

Representing: _____

Notes:

- *Incomplete application forms will not be processed.*
- *If the project location can not be determined from the information provided the application can not be processed.*
- *The project description may be attached separately if more space is needed.*
- *No construction work may occur until an approved construction Permit has been issued.*

Application Submission

Mail or fax applications to:

Superintendent
2680 Natchez Trace Parkway
Tupelo, MS 38804

Fax: 662-680-4036

Contacts

Tom Berryhill

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