

FINAL PROJECT REPORT COVER SHEET
National Maritime Heritage Grants
 NATIONAL PARK SERVICE, DEPARTMENT OF INTERIOR
 Park History/National Maritime Heritage Program

Note: Please complete a final project report for each subgrant made from the direct grant the SHPO received. The Final Project Report is due within 90 days of the end date of the grant agreement or completion of the project, whichever comes first. Failure to submit a timely and acceptable Final Project Report places can result in noncompliance with the terms of the Grant Agreement, and will result in NPS withholding payment or possibly requiring repayment of disbursed funds.

1. Project Title: _____
2. Subgrant Recipient: _____
3. State Historic Preservation Office: _____
4. A completed FFR, *Federal Financial Report*, for the entire grant period is attached.
5. Provide a brief summary of the work completed under this grant. Note any difference between the planned and actual scope of work and costs included in the grant agreement.
6. Describe the status of complying with all applicable Special Conditions required under your grant agreement.
 - A. Provision of Matching Share
 - B. NPS Concurrence with Consultant Selection
 - C. Section 106 Consultation with the State Historic Preservation Office
 - D. Easement Execution (for preservation projects)
 - E. Project Sign Installation
7. Provide a line-by-line breakdown of the planned and actual expenditures and compare it to the approved budget using the following format: (this is an embedded excel table – double click to open)

Line item	Planned Total Costs	Actual Federal Share	Actual Matching Share	Actual Total Costs
Personnel				\$ -
Fringe Benefits				\$ -
Consultants Fees				\$ -
Travel/Per Diem				\$ -
Supplies				\$ -
Equipment				\$ -
Building Supplies				\$ -
Other (Please specify)				\$ -
Total	\$ -	\$ -	\$ -	\$ -

8. Provide a summarized list of the non-Federal matching share that was used to complete the grant-assisted work. Identify each source of match, the amount, and the type (cash, donated labor, donated materials, etc.).
9. Provide the estimated number of hours of employment funded by this project (including the matching share). Include hours providing oversight by personnel, planning by consultants, conservation, and/or construction work. For example, 1,040 hours of personnel project management, 480 hours of consultants, 5,120 for construction (1,200 of these hours were specialized mosaic craftsman)
10. Provide an estimate of the number of persons who will view or visit this location, site, property, collection, or archive in the first twelve months after completion of this grant.

FINAL PROJECT REPORT COVER SHEET
National Maritime Heritage Grants
NATIONAL PARK SERVICE, DEPARTMENT OF INTERIOR
Park History/National Maritime Heritage Program

11. The physical address for the grant project property is:
Street Address: _____ City: _____ State: _____

Prior to the grant project the property was used as (please indicate vacant if that was the status) _____
After the grant project the property will be used for _____

12. If any publications (books, pamphlets, videotapes, etc.) were produced using federal or matching share under this grant, enclose three (3) copies with the Final Report. All publications must include acknowledgement of the grant assistance and the Federal disclaimer as required by your grant agreement.

13. Provide good quality 4 x 6 photographs or high resolution digital images printed on photographic paper, of ALL work completed under this grant. Include at least three (3) views of the overall structure. Additional photos may be submitted on CD.

Signature: _____

Name/Title: _____

Date: _____ Telephone: _____ Email: _____