

**COMMERCIAL USE AUTHORIZATION**  
**Frequently Asked Questions**  
**and Permit Application Information**  
**Jean Lafitte National Historical Park and Preserve**

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- **What is a "Commercial Use Authorization?"** Section 418 of the National Parks Omnibus Management Act of 1998, Public Law 105-391, authorizes (but does not require) NPS, upon request, to issue commercial use authorizations to persons (referring to individuals, corporations, and other entities) to provide commercial services to Park area visitors in limited circumstances. CUAs, although used to authorize commercial services to Park area visitors, are NOT Concession Contracts. They are intended to provide a simple means to authorize suitable commercial services to visitors in Park areas in the limited circumstances in the legislation.
- **Is sub-contracting allowed under the authorization?** The National Park Service does not allow sub-contracting under this authorization and authorizations cannot be transferred.
- **Are there any annual or other reporting requirements?** Yes, a CUA Annual Report is submitted for each year of the authorization. The Annual Report must be completed and submitted at the end of the season for each activity. The applicable reporting form will be provided when the CUA is issued.

**APPLICATION INFORMATION**

- Please fill out application completely, being sure to sign, date & initial where indicated.
- Return your completed application with your payment, along with valid copies of all required documents to:  
Jean Lafitte National Historical Park and Preserve  
Attention: Superintendent's Office  
419 Decatur Street  
New Orleans, LA 70130-1035  
\* Completed application may be mailed or delivered in person
- Your permit application will be reviewed by the permit office and approved by the Superintendent. This process can take up to 10 business days.
- **INSURANCE:** Submit a certificate of commercial liability insurance with your application. Your liability insurance policy must contain an endorsement specifically naming the United States of America (National Park Service, Jean Lafitte National Historical Park and Preserve, 419 Decatur Street, New Orleans, LA 70130) as "**Additional Insured.**" Applications received without this specific endorsement will not be processed. Terms such as "Certificate Holder" or "Interested Party" are not sufficient.
- **PERMIT FEE:** The Application fee of \$100.00 is due with the application. Once an Application has been received and a decision has been made to award a CUA, the Administrative fee becomes due. This fee is based on costs associated with the administrative process of the decision and the approval of the authorization and will not be refunded even if the entity decides not to offer the permitted activity.
- **PERMIT EXPIRATION:** Commercial Use Authorization permits are valid for 12 months from the date of issue, provided that the permittee complies with the terms and conditions of the permit throughout the contract period.
- **Questions** may be directed to Permit Coordinator Mary Lambert, 504-589-3882, ext 108.