

(NPS Form 10-930)
 (OMB No. 1024-0026)
 (NEW 10/00)
 (Expires 3/31/2010)

National Park Service
Great Smoky Mountains National Park

107 Park Headquarters Road
 Gatlinburg, Tennessee 37738
 865-436-1266



Application for Special Use Permit

Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information.** Allow **AT LEAST** 4 business days for processing (2 business days for First Amendment requests). A non-refundable processing fee should accompany this application unless the requested use is an exercise of a First Amendment right. You will be notified of the disposition of the application and the necessary steps to secure your final permit. Your permit may require the payment of cost recovery charges and proof of liability insurance naming the United States of America as also insured.

Applicant Name	Organization name
Social Security #	Tax ID #
Street/ Address	Street/ Address
City/State/ Zip Code	City/State/ Zip Code
Telephone #	Telephone #
Cell phone #	Cell phone #
Fax #	Fax #
E-mail	E-mail

Description of Proposed Activity (attach diagram, attach addition pages if necessary)

Requested Location/s:

Date(s):

Event set up will begin (date and time)	Event will begin (date and time)	Event will end (date and time)	Removal will be done (date and time)

Maximum Number of Participants (please provide best estimate)

Maximum Number of Vehicles (attach parking plan)

Support Equipment (list all equipment, attach additional pages if necessary)

List support personnel (contractors, etc. including addresses and telephones attach additional pages if necessary)

Individual in charge of event on site (include address, telephone and cell phone numbers)

Is this an exercise of First Amendment Rights?	Y	N
Are you familiar with/ have you visited the requested area?	Y	N
Have you obtained a permit from the National Park Service in the past? (If yes, provide a list of permit dates and locations on a separate page.)	Y	N
Do you plan to advertise or issue a press release before the event?	Y	N
Will you distribute printed material?	Y	N
Is there any reason to believe there will be attempts to disrupt, protest or prevent your event? (If yes, please explain on a separate page.)	Y	N
Do you intend to solicit donations or offer items for sale? (These activities may require an additional permit.)	Y	N

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given.

Signature _____ Date _____

 Information provided will be used to determine whether a permit will be issued. Completed application must be accompanied by an application fee in the form of a cashiers check or money order in the amount of \$50.00 made payable to **National Park Service**. Credit card payments may be accepted at some parks. Application and administrative charges are non-refundable. *This completed application should be mailed or faxed to:*

For events in Tennessee, mail to:

For events in North Carolina, mail to:

Attention: Special Use Permits
 Great Smoky Mountains National Park
 107 Park Headquarters Road
 Gatlinburg, TN 37728

Attention: Special Use Permits
 Great Smoky Mountains National Park
 60 Enloe-Floyd Bottoms Road
 Cherokee, NC 28719

Note that this is an application only, and does not serve as permission to conduct any use of the park. If your request is approved, a permit containing applicable terms and conditions will be sent to the person designated on the application. The permit must be signed by the responsible person and returned to the park prior to the event for final approval by the Park Superintendent.

Paperwork Reduction Act Statement: This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. All the applicable parts of the form must be completed. A Federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service, Special Park Uses Program Manager, 1849 C Street NW (2460), Washington, D.C. 20240