



National Park Service
U.S. Department of the Interior

Grand Canyon National Park
Backcountry Information Center

(928) 638-7875 phone
(928) 638-2125 fax
www.nps.gov/grca
grca_bic@nps.gov

The forms in this document are for use by commercial overnight backpacking operators who have been issued a Commercial Use Authorization by Grand Canyon National Park. A Commercial Use Authorization is required before a commercial overnight permit will be issued by the Backcountry Information Center.

Required Use of Forms

To request a commercial overnight itinerary, operators are required to submit a Backcountry Permit Request Form and Verifiable Client List Form. All client list submissions must be signed.

Reminders

- Permits (reservations) are non-transferable. Itineraries reserved as noncommercial cannot be amended at a later date to be commercial in nature. If all clients opt out, then the backcountry permit must be returned to the Backcountry Information Center within 72 hours.
- Inquiries do not equal clients. If an individual contacts a guide company, but does not expressly direct the company to request a backcountry permit for a specific campground or use area on specific date (s), then entering their information on the client list is misrepresentation.
- Subdividing groups, itineraries, or a range of dates so that a single request becomes multiple requests in order to increase the odds of obtaining a permit is not allowed, and may result in revocation of the permit and/or other penalties.
- When a client cancels, an updated Verifiable Client List must be submitted to the Backcountry Information Center within 72 hours.

If you have any questions about backcountry permitting or verifiable clients please contact the Backcountry Information Center at grca_bic@nps.gov or (928) 638-7875.

DEFINITION OF COMMERCIAL USE

A commercial use is defined as any or all goods, activities, services, agreements, or anything offered to park visitors and/or the general public for recreational purposes which uses park resources or is undertaken for or results in compensation, monetary gain, benefit, or profit to an individual, organization, or corporation, whether or not such entity is organized for purposes recognized as non-profit under Local, State, or Federal law.

Guided trips or services which collect a fee in excess of the actual personal costs of the trip and/or for payment of other than actual personal trip expenses for guides or leaders, are considered commercial trips. This includes nonprofit organizations providing a livelihood for people through provision of these services.

Groups who are part of a school (and can meet the educational fee waiver requirements), church, family, or non-commercial organization are not required to obtain a Commercial Use Authorization. A non-commercial organization that is recognized under the Internal Revenue Service Code of Federal Regulations as Tax-Exempt and who can show proof that their activity is not taxable for commercial purposes does not need to obtain a Commercial Use Authorization. The organization must submit their request in writing stating why their proposed activity is not taxable and non-commercial to the Division of Concessions at Grand Canyon National Park along with a copy of their IRS determination letter.

Verifiable Client List for holders of a Commercial Use Authorization for overnight backpacking

Guide Name (permit holder)	Guide Name			
Guide Name				
1. Client Name	Phone	Email		
Address	City	State	Zip	Country
2. Client Name	Phone	Email		
Address	City	State	Zip	Country
3. Client Name	Phone	Email		
Address	City	State	Zip	Country
4. Client Name	Phone	Email		
Address	City	State	Zip	Country
5. Client Name	Phone	Email		
Address	City	State	Zip	Country
6. Client Name	Phone	Email		
Address	City	State	Zip	Country
7. Client Name	Phone	Email		
Address	City	State	Zip	Country
8. Client Name	Phone	Email		
Address	City	State	Zip	Country
9. Client Name	Phone	Email		
Address	City	State	Zip	Country

By signing, I certify that stated client(s) initiated contact with my company and requested services for dates and locations indicated on the attached Backcountry Permit Request Form. I understand that a Grand Canyon Commercial Use Authorization backcountry permit is void without verifiable clients.

Organization _____

Permit Request Number _____

Printed Name _____

Signature _____



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Backcountry Permit Request

Things to Know Before Applying

When to Apply. The earliest backcountry permit requests are considered is the first of the month, four months prior to the proposed start month. We begin accepting these earliest consideration requests starting 10 days before the first of the month that is four months prior to the proposed start month. All earliest consideration requests received by 5pm MST on the first of the month are randomly ordered for processing. Once this is completed all later requests are considered in the order received.

How to Apply. PERMIT REQUESTS ARE NOT ACCEPTED BY TELEPHONE OR EMAIL.

- Fax request to the Backcountry Information Center, 928-638-2125.
- Mail request to Grand Canyon Permits Office, 1824 S Thompson Street, #201, Flagstaff AZ, 86001.
- Bring request to the Backcountry Information Center, located inside the park on both the South Rim and the North Rim.

Permit Response. Please allow up to three weeks for your backcountry permit request to be processed. Requests are responded to via U.S. Mail or email.

Safety. Travel in Grand Canyon National Park backcountry has inherent risks and hikers assume complete responsibility for their own safety. Rescue is not a certainty. Backcountry users should be in good physical condition and should be able to survive on their own by taking the necessary precautions and equipment. Your safety is your responsibility. Visit www.nps.gov/grca/planyourvisit/hike-tips.htm for more information.

Regulations. Grand Canyon hikers are responsible for knowing and obeying all backcountry rules and regulations. Visit www.nps.gov/grca/planyourvisit/backcountry-regs.htm for more information.

Multiple Permits. In order to safeguard the highest quality backcountry experience for all hikers, regulations stipulate that all permits are void when a group (i.e. same club, organization, group of friends, etc.) obtains multiple permits for the same campground or use area for the same night.

Itinerary. You may submit as many itinerary choices as you wish (use additional pages if necessary, be sure to include your full name on all additional pages). Itineraries can be longer than seven nights. To ensure a backcountry permit reflects your request, dates must be consecutive within itinerary. Include nights at Phantom Ranch, on Forest Service land, and on Tribal land.

Group Size. More permits are available for small groups (1-6 people) than for large groups (7-11 people). Because there are only a few large group sites, limiting the size of your group will increase your chances of obtaining a permit.

Permit Cost. \$10 per permit plus \$8 per person or stock animal per night camped below the rim and \$8 per group per night camped above the rim. Denied requests will not incur a charge. Permits cancelled at least four days in advance will receive hiker credit (minus a \$10 cancellation charge) valid for one year. Backcountry Information Center charges are NON-REFUNDABLE!

For more information including seasonal hiking tips, trail information, Leave No Trace, Hike Smart, and private stock requirements visit www.nps.gov/grca/planyourvisit/backcountry.htm



BACKCOUNTRY/WILDERNESS USE PERMIT APPLICATION

Grand Canyon National Park
Backcountry Information Center
1824 S Thompson St, Suite 201
Flagstaff, AZ 86001
Telephone (928) 638-7875, FAX (928) 638-2125



APPLICANT INFORMATION

Last Name	First Name	MI	Suffix
Street Address			
City	State	Zip Code	Country
Email Address	Home Phone	Cell Phone	
Is this an organized or guided trip? <input type="checkbox"/> Yes <input type="checkbox"/> No		Group/Organization Name	

TYPE OF BACKCOUNTRY USE REQUESTED (Check All That Apply)

<input type="checkbox"/> Backpacking	<input type="checkbox"/> Stock Number of Stock:
<input type="checkbox"/> Canyoneering/Rappelling	<input type="checkbox"/> River Use Indicate Type of Use:

ITINERARY DETAILS (for more choices, submit additional pages)

CHOICE ONE			CHOICE TWO		
Group Size	Entry Location	Exit Location	Group Size	Entry Location	Exit Location
DAILY ITINERARY DETAILS (use additional pages if necessary)			DAILY ITINERARY DETAILS (use additional pages if necessary)		
Date	Trail / Route to be Taken / Camp Location / Use Area		Date	Trail / Route to be Taken / Camp Location / Use Area	
Night 1			Night 1		
Night 2			Night 2		
Night 3			Night 3		
Night 4			Night 4		
Night 5			Night 5		
Night 6			Night 6		
Night 7			Night 7		

Additional Choices: If all choices above are unavailable, the Backcountry Information Center will retry using options selected below:

Alternate Start Dates to	Trip Length (# of nights)	Minimum Group Size
<input type="checkbox"/> Similar/Nearby Campsites	<input type="checkbox"/> Reverse Itinerary	Flexible Itinerary? <input type="checkbox"/> Yes <input type="checkbox"/> No

MODE OF TRANSPORTATION (for trailhead vehicles only, leave blank if unknown)

Vehicle (Including 4WD/Motorcycle): Parking Location Rental? <input type="checkbox"/> Yes <input type="checkbox"/> No	Plate #	State
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METHOD OF PAYMENT

Method of Payment <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Discover <input type="checkbox"/> American Express	<input type="checkbox"/> Use hiker credit on file
Name on Card	Total Amount Authorized \$
Credit Card Number	Expiration Date
Signature	Date

NOTICES

Privacy Act Statement

General: This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 21, 1984, for individuals completing this form.

Authority: 54 U.S.C. §100101, NPS Organic Act; 16 U.S.C. 1131-1136, Wilderness Act; 43 U.S.C. §1701 et seq., the Federal Land Policy and Management Act; 54 U.S.C. §200301-200310, Land and Water Conservation Fund Act, as amended; 16 U.S.C. §6801-6814, the Federal Lands Recreation Enhancement Act; 36 CFR Part 71, Recreation Fees; and, 36 CFR 1.6, Permits.

Purpose and Uses: To establish and verify an applicant's eligibility for a permit to conduct certain activities within the National Park System and to process permits for individual members of the public and organizations interested in obtaining a permit authorizing an activity. Information collected will be used to provide the public and permittees with permit-related information, to monitor activities conducted under a permit, to analyze data and produce reports to monitor the use park resources, to assess the impact of permitted activities on the conservation and management of protected species and their habitats, and to evaluate the effectiveness of the permit programs. The DOI and NPS may use the information to meet reporting requirements, to generate budget estimates and track performance, and to assist park staff with visitors' education, fee collection, resource management and protection, recreational use planning, law enforcement and public safety personnel for such purposes as emergency contact and search and rescue efforts; to provide permit holders and participants with information about parks and their partners; and to provide reports of activities conducted under an issued permit.

Based on the disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, the National Park Service may share information with first responders and Federal, state, and local governments to provide information needed to locate an individual or render aid in an emergency; to recover debts owed to the United States; to respond to a violation or potential violation of the law; in response to a court order and/or discovery purposes related to litigation; or other authorized routine use when the disclosure is compatible with the purpose for which the records were compiled.

Effects of Nondisclosure: It is in your best interest to answer all of the questions. The U.S. Criminal Code, Title 18 U.S.C. 1001, provides that knowingly falsifying or concealing a material fact is a felony that may result in fines of up to \$10,000 or 5 years in prison, or both. Deliberately and materially making false or fraudulent statements on this form will be grounds for not granting you a Backcountry/Wilderness Use Permit.

Information Regarding Disclosure of Your Social Security Number Under Public Law 93-579 Section 7(b): Your Social Security Number is not needed to complete this form.

Paperwork Reduction Act Statement

We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) and 36 CFR 1-7, 12 and 13 which authorize the National Park Service to require applicants to fill out this form to monitor resources and to protect visitors. This information is being collected to allow the park management to make value judgements necessary to enhance the safety and enjoyment of both the visitors and wildlife. All applicable parts of the form must be completed in order for your request to be considered. You are not required to respond to this or any other Federal agency-sponsored information collection unless it displays a currently valid OMB control number.

Estimated Burden Statement

Public Reporting burden for this form is estimated to average 10 minutes per response, including the time it takes for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Comments regarding this burden estimate or any aspect of this form should be sent to the Information Collection Clearance Officer, National Park Service, 12201 Sunrise Valley Dr. (MS-242), Reston, VA 20192. Do not send this application to this address but rather to the address at the top of the first page.