



**ANNUAL REPORT  
COMMERCIAL USE AUTHORIZATION  
Glen Canyon National Recreation Area  
Rainbow Bridge National Monument**

CUA Coordinator  
Phone Number: 928-608-6325



**For Calendar Year: 2023**

**DUE BY: January 31, 2024**

1. CUA INFORMATION:

CUA Number: GLCA-5300- -  
Services Provided: (As it appears on your authorization.)

2. CONTACT INFORMATION:

Owner Name: \_\_\_\_\_ Authorized Agent: \_\_\_\_\_

3. Legal Business Name:

Email (business): \_\_\_\_\_

4. Mailing Address (Street Address):

Email (contact person): \_\_\_\_\_

5. (City, State, Zip Code):

Fax: \_\_\_\_\_

6. Phone:

**VISITOR USE INFORMATION**

3. VISITORS AND/OR TRIPS:

Enter the number of clients for whom you provided service within the park or served as a result of park-based operations over the past year: (Use table below)  
Enter the number of trips your company made to the park over the past year: (Use table below)

4. LENGTH OF STAY:

Enter the average length of time your clients were in the park as a result of the service you provided (if applicable). For day trips, show the average number of hours that you spend in the park per trip. For overnight trips show the average number of nights that you spend in the park per trip from the first travel day to the last day exiting the park.

Average hours per trip:  
(Trips that use lodging outside of the park are considered day trips.)

Average number of nights per trip:  
(Use table below to report total visitor use numbers and additional details.)

**GUIDED SERVICE TRIPS:**

Month	Number of Trips	Number of Clients	Number of Guides <sup>1</sup>
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
<b>TOTAL:</b>			

<sup>1</sup> The number of times the guides led trips. If there are 2 guides on each trip and 5 trips, the total number of guides is 10.  
RECORDS RETENTION. TEMPORARY. Destroy/Delete 7 years after closure. (NPS Records Schedule, Commercial Visitor Services, (Item 5C) (N1-79-08-4))





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In accordance with the Paperwork Reduction Act (44 U.S.C. 3501), please note the following. This information collection is authorized by The Concession Management Improvement Act of 1998 (54 U.S.C. 101911). Your response is required to obtain or retain a benefit in the form of a Commercial Use Authorization. We will use the information you submit to evaluate your impact to park resources and compliance with park regulations and limitations. We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a currently valid Office of Management and Budget control number.

**Estimated Burden Statement**

We estimate that it will take approximately 1.25 hours to prepare a report, including time to review instructions, gather and maintain data, and complete and review the report. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Information Collection Officer, National Park Service, 12201 Sunrise Valley Drive, MS-242 Rm. 2C114, Reston, VA 20192. Please do not submit your form to this address, but rather to the address at the top of the form.



**ANNUAL REPORT INSTRUCTIONS**  
**COMMERCIAL USE AUTHORIZATION**  
**Glen Canyon National Recreation Area**  
CUA Coordinator  
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A report is required for each Commercial Use Authorization (CUA) issued. These instructions correspond to the numbered questions in Form 10-660.

1. Enter the CUA number and the service you are authorized to provide as it appears on the CUA.
2. Enter the CUA contact information.
3. Enter the number of clients who made use of the commercial services provided under this CUA. Note: If you already submit monthly reports, we only require you to add the monthly reports together.
4. Enter the average number of hours or days a customer engaged in the service you provide spends in the park.
5. Enter the percentage of your business that takes place inside the park or is dependent on park-based operations.
6. Enter total gross receipts for the holder (applicant) for the most recent business year. This is the total gross receipts the company brought in, regardless of whether or not the gross receipts are a result of the service provided under this CUA. Enter the total amount in US dollars. Gross receipts will not be made public by the Service except in accordance with law.
7. Enter the gross receipts that are a result of providing the service authorized under this CUA. Multiply total gross receipts reported in question 6 by the percentage of your business that takes place in the park or is dependent on park-based operations (question 5). Enter the calculated amount in US dollars. Gross receipts will not be made public by the Service except in accordance with law.  
  
Example: \$145,000.00 (question 6) x 75% (question 5) = \$108,750.00
8. Provide details of any reportable injuries incurred by the holder, the employees of the holder, or clients within the park during the term of this CUA.
9. Check the box to indicate interest in applying for a CUA when this one expires.
10. Signature of business owner or authorized agent.