National Park Service
Glen Canyon National Recreation Area
PO Box 1507, Page AZ 86040
928-608-6325

Application for **Special Use Permit**
Commercial Filming/Still Photography

Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information.** A nonrefundable application fee of $100.00 must accompany this application unless the requested use is an exercise of a First Amendment right. You must allow sufficient time for the park to process your request; check with the park for guidelines. You will be notified of the status of the application and the necessary steps to secure your final permit. Your permit may require the payment of cost recovery charges and proof of liability insurance naming the United States of America as also insured.

Enter either a social security number OR a tax ID number: we do not require both.

Applicant Name		Organization Name	
Social Security #		Tax ID #	
Street/Address		Street/Address	
City/State/Zip		City/State/Zip	
Telephone #		Contact Name	
Cell Phone #		Telephone #	
Fax #		Fax #	
Email		Email	

Project Name		Telephone #	
Location Manager		Cell Phone #	
		Email	

TYPE OF PROJECT

☐ Still photography ☐ video/motion picture/film

Detailed description of on-site activities (attach additional pages as necessary)

SCHEDULE BY LOCATION(S) (Includes filming, parking and base camp):

Date	Location	Start Time	End Time	Interior or Exterior	Activity: Set-up / Film / Non-Filming / Breakdown	Number of Cast and Crew*

*number in this column should include all individuals present at the location

Talent comprises anyone in front of the camera and includes, but is not limited to, actors, hosts, correspondents, presenters, park visitors, cooperators, volunteers, National Park Service and concessioner staff, etc.

Do you intend to utilize talent? ☐ Yes ☐ No

If yes, provide a full description of who they are and how they will be utilized

Description of equipment including backdrops, sets, props, etc. to be added to or constructed on park lands:

Electrical requirements: explain

Generator: ☐ No ☐ Yes Quantity _____ Size _____ Lighting: ☐ None ☐ Reflectors only ☐ Yes

Explain lighting

Use of Roads Date/Time

Road closure requested? ☐ Yes ☐ No

☐ Running Shots ☐ Driving Shots ☐ Drive-bys ☐ Tow Shots ☐ Drive ups and Away ☐ Wet Down Road

☐ Camera/Equipment on Road Shoulder ☐ Camera/Equipment on Median

Other, explain

Cameras (check all that apply)

☐ Hand ☐ Tripod ☐ Dolly ☐ Dolly w/track footage ☐ Crane or jib arm ☐ Arm footage

☐ Portable crane ☐ Car mount ☐ Camera car, shot maker, or process trailer

OPERATIONAL INFORMATION

Vehicles

Number of Cars, SUVs, or light pickup trucks

Number of Vehicles greater than 10,000 lbs (class 3 or higher)

Note: Large or oversized vehicles may not be able to be accommodated or additional steps may need to be taken to ensure that no damage to park resource occurs.

Base Camp Location (attach diagram)

SPECIAL ACTIVITIES

Involvement of Minors

Children ☐ None ☐ Yes Number of Children Age Range

Livestock and/or trained animals

Number and type of animal Manner of transportation

Staging/corralling needs (attach plan if necessary)

Aircraft ☐ None ☐ Yes

Explain

Note: All aircraft use over park lands should be listed. Landings must be specifically requested and approved as a condition of your permit.

Special Effects(including weapons, pyrotechnics, etc: No ☐ Yes (Identify)

Effects Technician Name | Phone #

License # (if applicable) | Permit # (if applicable)

Stunts (Explain)

Stunt Coordinator Name | Phone # | Email

Any other unusual or hazardous activities? Explain.

Have you physically visited the requested area? ☐ Y ☐ N

Do you plan to advertise or issue a press release before the event? ☐ Y ☐ N

When answering yes to the following questions, provide additional information:

Do you have, or are you applying for, a permit with another Federal, State, or local agency for this activity? ☐ Y ☐ N

Have you obtained a permit from the National Park Service in the past? ☐ Y ☐ N

Have you ever been denied a permit or had a permit revoked from a Federal agency? ☐ Y ☐ N

Have you forfeited a bond or other security for filming on public lands? ☐ Y ☐ N

Are there any pending Federal investigations against you which involved a commercial filming activity? ☐ Y ☐ N

Do you anticipate any security concerns? If yes, explain. ☐ Y ☐ N

YOU ARE ENCOURAGED TO ATTACH ADDITIONAL PAGES FOR INFORMATION NEEDED TO EVALUATE YOUR PERMIT REQUEST INCLUDING: set construction, parking, sanitary facilities, crowd control, emergency medical plan, off-road activity, trail use, or use of any building and site clean up. Include a proposed Site Plan(s).

PROJECT ADMINISTRATION

Are you applying for this permit on the behalf of another person or company? ☐ Y ☐ N

If yes, provide a full description (including contact information) of all other individuals/companies involved with this project (attach additional sheets if needed):

CONTACTS

Person on location responsible for adherence to all terms & conditions of the permit

Name | Title:

Phone # | Cell Phone # | Email

Person on location responsible for coordinating activities with the NPS

Name		Title:			
Phone #		Cell Phone #		Email	

Person at the company office to contact for follow up information and billing

Name		Title:			
Phone #		Cell Phone #		Email	

I hereby state that the above information given is complete and correct and that no false or misleading information or false statements have been given. All estimates are reliable to the best of my knowledge and I have the full authority to represent the applicant entity and the project described above.

Signature _____ Print Name _____ Date _____

Title _____ Company Name _____

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Note: This is an application only, and does not serve as permission to conduct any special activity in the park. The information provided will be used to determine whether a permit will be issued. Send the completed application along with the application fee in the form of a credit card payment, cashier's check, money order or personal check made payable to **National Park Service** to *Joni Seay, Business Management Office* at the Park address found on the first page of this application.

If your request is approved, a permit containing applicable terms and conditions will be sent you. The permit must be signed by the responsible person and returned to the park for final approval by the Park Superintendent before the permitted activity may begin.

Notice to Customers Making Payment by Personal Check: When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

NOTICES

Privacy Act Statement: The Privacy Act of 1974 (5 U.S.C. 552a) provides that you be furnished with the following information in connection with information required by this application. This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. Applicants are required to provide their social security or taxpayer identification number or activities subject to collection of fees by the National Park Service (31 U.S.C. 7701) Information from the application may be transferred to appropriate Federal, State, local agencies, when relevant to civil, criminal or regulatory investigations or prosecutions.

Paperwork Reduction Act Statement): This information is being collected subject to the Paperwork Reduction Act (44 U.S.C. 3501) to allow the park manager to make a value judgment on whether or not to allow the requested use. All applicable parts of the form must be completed. A Federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to: Collection Clearance Officer, National Park Service, 1849 C Street NW (2460), Washington, D.C. 20240

Title 18 U.S.C. Section 1001 makes it a crime for any person to knowingly and willfully make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any mater within its jurisdiction.