



United States Department of the Interior
NATIONAL PARK SERVICE

Glacier Bay National Park/Preserve
P.O. Box 140
Gustavus, AK 99826

RECRUITMENT BULLETIN: GLBA-17-007

ISSUE DATE: 10/26/2016

CLOSING DATE: 11/08/2016

JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM

PUBLIC LAW 96-487

Glacier Bay National Park and Preserve is accepting applications for permanent, full-time work.

POSITION TITLE, SERIES, & GRADE

Power/Fuel Operations Mechanic

WG-4701-09

\$28.90 - \$33.70 per hour

DUTY LOCATION

Glacier Bay NP/P

Gustavus, AK

BENEFITS: Health and Life Insurance, Retirement, Thrift Savings Plan (similar to a 401K) with matching Government contributions; paid holidays, annual and sick leave; performance-based longevity pay increases.

APPOINTMENT INFORMATION: Permanent, full-time. The person hired will be converted to competitive service career or career conditional status after completing two years of continuous satisfactory service in a permanent position and meeting all regulatory requirements. The work schedule will generally be performed Monday through Friday, but occasional weekend/overtime work may occur. Government housing is not available.

BRIEF STATEMENT OF DUTIES: The position is located at Glacier Bay National Park & Preserve and is primarily responsible for: operates, maintains and services the Park's electrical power generation plant and distribution system which includes two 275kW and one 160kW electrical generation sets (not more than 480 volts). Duties include: servicing the units, transferring power, shutting down generators and repairing them. The incumbent operates, maintains and services the Park's 100,000 gallon bulk fuel storage facility. The position is responsible for fuel transfers, annual pressure testing of fuel piping, monitoring and maintaining fuel inventories, and all maintenance and repairs associated with this facility. The incumbent performs maintenance and repairs to the Park's land-based gas and diesel powered vehicles and equipment. The position is responsible for maintaining, troubleshooting and repairing major components and systems within these vehicles and equipment. Work may be performed over weekends, at any hour and in inclement weather.

The successful applicant must possess a current state driver's license upon entry on duty and must obtain a Commercial Class B CDL with tanker and hazardous materials endorsements and medical certificate within six months of hire.

This position is a Testing Designated Position (TDP) and must pass random drug tests.

ELIGIBILITY TO APPLY: Any U.S. citizen who has acquired special knowledge or expertise regarding the natural or cultural resources of Glacier Bay National Park and Preserve, by reason of having either lived or worked in or near the park. This level of knowledge would be acquired by having lived or worked in or near

the park for at least 12 months, to include all four seasons. Short seasonal residency is not qualifying as this would not provide the level of knowledge or expertise that is gained through experiencing the range of climactic conditions and associated impacts on the resources.

Areas considered "near" Glacier Bay National Park and Preserve include Gustavus, Hoonah, Elfin Cove, Pelican, Excursion Inlet, Haines, Skagway, Juneau-Douglas-Auke Bay, Yakutat, and Dry Bay.

QUALIFICATION REQUIREMENTS: Qualifications will be determined by evaluating experience and education as described in the application package, particularly in the Knowledge, Skills, and Abilities listed below. All qualification requirements must be met by the closing date of this job posting.

ASSESSMENT QUESTIONNAIRE, (KNOWLEDGE, SKILLS, AND ABILITIES):

The answers to the following questions will help us to evaluate your qualifications to perform the duties of this position. Please note that only qualified applicants will be referred. It is important to provide detailed information about your experience, particularly in the following Knowledge, Skills and Abilities (KSAs). Describe experience (paid or unpaid), education, training, awards and self-development that show your level of experience related to each KSA.

Use a separate sheet of paper to answer these following questions:

1. Ability To Do The Work Of The Position Without More Than Normal Supervision. (Screen-Out) Describe work assignments given to you as oral or written instructions while you were operating equipment or working on power plants. Give specific examples of work done independently involving the operations/maintenance of fuel, engines, power systems requiring independent judgment.
2. Knowledge of Equipment Assembly, Installation and Repair. Describe your experience operating electrical, power generation plants and distribution systems. Include experience performing repairs and maintenance to gasoline and diesel powered equipment. Includes troubleshooting, tear down, repairs and adjustments to major systems and components.
3. Technical Practices. You will be responsible for keeping the equipment, work sites and shop areas neat, clean and in good working order. Describe your level of experience keeping equipment assigned for your use clean, well maintained and adjusted, in a work ready condition. Describe your level of experience setting up safe job sites; Describe your level of experience keeping shop areas OSHA compliant, clean, organized and stocked with common supplies; Describe your experience performing repairs and maintenance on fuel delivery systems.
4. Use of Measuring instruments. Briefly describe your use of measuring instruments, diagnostic and test procedures used on equipment.
5. Ability To Use, Operate and maintain tools and equipment. Briefly describe your experience operating equipment, give examples of how through using thoughtful job layout and safe operations you have prevented damage to the natural surroundings and the equipment. Include examples of following manufacturer's guidelines.
6. Ability to obtain a Class B Commercial Driver's License with Hazardous Materials and Tanker endorsements, medical certificate and have no pending disqualifying offenses within six months of appointment.

CONDITIONS OF EMPLOYMENT:

- A background investigation must be completed and approved prior to employment.
- Drug testing designated position – must receive negative results on a drug test prior to employment, and will be subject to random testing.

- Federal employees are required to utilize Direct Deposit (Electronic Funds Transfer/EFT), for their Federal Salary checks.
- Wearing the NPS uniform is required.
- Drivers License required.
- Permanent position: Will complete a two year trial period.
- Obtain Class B Commercial Drivers License with Hazardous Materials and Tanker endorsements, medical certificate and have no pending disqualifying offenses within six months of appointment date.

HOW TO APPLY:

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! If your application package is incomplete, you may not be considered for this position.

Your application package must be postmarked or received in this office by the closing date of the announcement. If your application package is postmarked on the closing date it must be received in this office no later than 7 calendar days after the closing date. Hand delivered applications must be received by close of business on the closing date.

A complete application package must include:

1. Resume that provides detailed information about your work experience.
2. Completed Assessment Questionnaire. *
3. Completed Local Hire Eligibility Questionnaire *
4. Copy of your transcripts, or a detailed list of your college courses that includes the course title and number, number of semester or quarter hours earned, and grade received for each course
5. Veterans Preference documents, if claiming Veterans Preference (see below for documents)
6. *Optional:* Although not required, you are encouraged to submit the attached "Applicant Background Survey" (DI-1935) * with your application. Please ensure that it is the last page of your application package, as it is removed from your application before it is forwarded to the selecting official.

** Attached to this announcement, or can be obtained from the park office.*

Mail or deliver the following required forms to Park Headquarters, Glacier Bay National Park and Preserve, #1 Park Road Bartlett Cove, Box 140, Gustavus, Alaska 99826. Assistance and forms may be obtained from the park office or by calling 907-697-2673.

If your application package is incomplete or illegible, you will not be considered for this position.

Do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

We do not accept faxed or electronic application packages, or applications mailed in postage paid government envelopes or through an internal government mail system.

If you make a false statement in any part of your application you may not be hired or you may be fired after you begin work; or you may be subject to fines, imprisonment or other disciplinary action.

VETERAN'S PREFERENCE (for qualifying veterans): To receive Veteran's Preference, your application package must include a copy of the DD-214, Military Discharge, that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active duty if separation was prior to July 1, 1979. If claiming 10-point veteran's preference, you must also provide a completed SF15 (www.opm.gov/forms) and verification documents listed on the SF15. If you are separated and do not have a DD214 yet you may use an official statement of service from your command that you have completed active service and are being discharged under honorable conditions, or provide other official documentation (e.g., documentation of receipt of a campaign badge or expeditionary medal) that proves your military service was performed under honorable conditions. You will not receive veteran's preference if you do not provide this documentation.

If you do not know whether you have preference, [this link](http://www.dol.gov/elaws/vets/vetpref/mserve.htm) can assist you.
(www.dol.gov/elaws/vets/vetpref/mserve.htm)

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Privacy Act Information The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

Equal Employment Opportunity Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.

ALASKA LOCAL HIRE APPLICANT ELIGIBILITY QUESTIONNAIRE
Power/Fuel Operations Mechanic, WG-4701-09 (Permanent, Full-time)
GLBA-17-007

This eligibility questionnaire must be submitted with your application package. Please print your name and answer the following: .

Your Name: _____

Eligibility Questions

1. How long have you lived or worked in the vicinity of Glacier Bay National Park and Preserve? (circle one)
 - a. Less than 12 months
 - b. 12 months or more
 - c. I have not lived or worked in or near the park

2. What time of year have you lived or worked in or near Glacier Bay National Park and Preserve? (circle all that apply)
 - a. during all or part of December through February
 - b. during all or part of March through May
 - c. during all or part of June through August
 - d. during all or part of September through November
 - e. I live (or have lived) in or near the park on a year around basis.

3. List your physical address(s) while living in the vicinity of Glacier Bay National Park and Preserve, and approximately when you lived there (month & year, for example Oct 2001 to September 2005)

4. Do you have knowledge, by virtue of living in this area, of one or more of the items listed below (circle all that apply)?
 - a. Community history such as: specific dates, important events, seasonal observations, customs, etc.
 - b. Geographic features and/or unique land markers such as: mountain or river locations, types of landscapes, or other
 - c. Wildlife (including identification of): mammals, birds, big game, fish, or other animals specific to the area.
 - d. General knowledge of safety precautions, weather conditions, recreation options, and important information knowledgeable to the local community.
 - e. Supplies and logistics needed for field camping including area-specific needs or that incorporate challenges or safety aspects specific to the area.
 - f. Other unique information not listed above that shows familiarity with the full range of typical conditions that affect the work to be accomplished. Describe here (use additional paper if needed):

g. I do not have knowledge or experience as listed above.

5. How did you obtain your knowledge of the Glacier Bay National Park and Preserve area (circle all that apply)?
 - a. Personal knowledge such as: fishing, hunting, camping, hiking, etc.
 - b. Professional: obtained through work (this work, and the date and year worked, must be cited in your resume)
 - c. Official training: high school class, college course
 - d. Other resource used to obtain knowledge that is not listed above (you may be asked to elaborate later).
 - e. I do not have the knowledge listed above.

Applicant Certification:

I certify that the statements made on this application are true, correct and complete to the best of my knowledge. I understand that the information I provide may be verified and that I will not be considered if it is found to be inaccurate.

Applicant signature

Date

Power / Fuel Operations Mechanic, WG-4701-09

FACTOR: Ability to do the work of the position without more than normal supervision (Screen out)

INSTRUCTIONS: From the descriptions below, please choose the best response to describe your ability to perform the duties of a WG-4701-09 Power / Fuel Operations Mechanic. You must document your experience in your resume.

A. I have experience in safely operating a power generation facility, managing a bulk fuel storage facility, automotive and heavy equipment repair work at the journeyman level. I have safely performed this span of work independently, under supervision of a general nature that relied on my expertise to accomplish this work.

B. I have experience in safely operating a power generation facility, performing bulk fuel management, automotive and heavy equipment repair work at the journeyman level. I have safely performed this span of work on the job, with close supervision from a supervisor or senior employee.

C. I have had education or training in performing these tasks, but I have not yet performed it on the job.

D. I have not had education, training or experience in performing these tasks.

INSTRUCTIONS: For each task in the following groups, choose the statement from the list below that best describes your level of proficiency acquired through formal training or extensive on-the-job experience and/or training for the tasks listed below. Select only one letter for each task. A- I have not had education, training, or experience in performing this task.

A- I have not had education, training or experience in performing this task.

B- I have had education or training in performing this task, but I have not yet performed it on the job.

C- Have performed this task on the job, with close supervision from supervisor or senior employee.

D- I have performed this task as a regular part of a job, independently and usually without supervision from senior employee.

E- I have supervised performance of this task and/or I have trained others in performance and/am normally consulted by others as an expert for assistance in performing this task.

FACTOR: Knowledge of Equipment Assembly, Installation, Repair, etc.

1. Experience operating an electrical power generation plant of 270 kW output, its related switchgear and distribution systems.
2. Experience in servicing these generators, transferring power, performing shutdowns, repairs, adjustments and maintenance.
3. Knowledgeable in repairing and maintaining direct current electrical systems of 480 volts.
4. Experience performing repairs and maintenance to land-based gasoline and diesel powered equipment and vehicles.
5. Experience performing troubleshooting, tear down, repairs and adjustments to major systems and components found in equipment and vehicles.
6. Experience operating and maintaining bulk fuel storage facilities of 100,000 gallons capacity.
7. Experience conducting bulk fuel transfers, in and out of the storage facility.
8. Experience conducting pressure testing to bulk fuel delivery systems.

9. Experience maintaining fuel inventories to storage facilities of 100,000 gallons capacity.
10. Experience performing repairs and maintenance to bulk fuel delivery systems.

FACTOR: Technical Practices (theoretical, precise, artistic)

11. Ability to perform repair work to generator engines such as replacing water pumps, starters, fuel pumps, injectors.
12. Ability to diagnose and repair direct current electrical systems such as replacing alternators, regulators, switches, wiring harnesses.
13. Ability to disassemble and test equipment such as AC/DC motors, regulators, transformers, power control panels, instrument panels and inverters.
14. Experience performing maintenance and repairs to graders, loaders, backhoes, dump trucks.
15. Experience performing maintenance and repairs to light trucks, sedans and small engines.
16. Ability to determine cause of failure and repair engines and transmissions to land-based gasoline and diesel powered equipment and vehicles.
17. Ability to determine cause of failure and repair hydraulic, pneumatic, electrical and fuel systems to land-based gasoline and diesel powered equipment and vehicles.
18. Ability to perform repairs and maintenance to 100,000 gallon capacity bulk fuel storage and delivery systems.
19. Ability to pressure test bulk fuel delivery piping.
20. Ability to overhaul fuel pumps and dispensing equipment.
21. Ability to repair couplers, check valves, pressure relief valves, hoses, lines and piping.

FACTOR: Use of Measuring Instruments

22. Experience using tools and equipment to make adjustments, set cams or other controls, perform operational tests measuring torque, force, voltage and current consumption; or to detect excessive vibration, overheating, surge or drag.
23. Experience operating computerized power generation software to control generator operation, track and record power demands and power generation output.
24. Ability to use a wide variety of test procedures and equipment tracing hard to locate problems on vehicles and heavy equipment.
25. Experience operating computerized bulk fuel inventory software, fuel dispensing software and leak detection equipment.

FACTOR: Ability To Interpret Instructions, Specification, etc. (includes blueprinting reading)

26. Ability to understand and implement software manual instructions while operating computer controlled power generation and distribution, fuel inventory and monitoring programs.
27. Experience following manufacturer's guidelines, manuals and specifications during mechanical repairs.

FACTOR: Ability To Use and Maintain Tools and Equipment

28. Ability to use standard hand tools and a variety of diagnostic test equipment such as volt and ohm meters, growlers, meggers and analyzers. Uses feeler, depth, tension and spring gauges, micrometers and dial indicators.
29. Ability to use diagnostic test equipment and on board computer interfaces while troubleshooting vehicles and equipment.
30. Ability to operate auto-controlled switch gear, managing generator priority and sequencing in response to anticipated power demands.

FACTOR: Knowledge of Materials

31. Knowledge of electrical theory and a practical understanding of electronics.
32. Knowledge of bulk fuel transfer and storage regulations.
33. Knowledge of spill plans and fuel facility response plans.
34. Knowledge of hazardous materials operations and handling.

Factor: Ability to obtain Class B Commercial Driver's License with Hazardous materials and Tanker endorsements, medical certificate and no pending disqualifying offenses within six months of appointment. (Screen-Out)

I have the ability to obtain a Class B CDL with hazardous materials and tanker endorsements, medical certificate and have no pending disqualifying offenses within six months of appointment.

- A: Yes
B: No

DEMOGRAPHIC INFORMATION ON APPLICANTS

OMB No.: 3046-0046

**Expiration Date:
02/28/2017**

Vacancy Announcement No.: GLBA-17-007
Position Title: Power/Fuel Operations Mechanic, WG-4701-09

YOUR PRIVACY IS PROTECTED

This information is used to determine if our equal employment opportunity efforts are reaching all segments of the population, consistent with Federal equal employment opportunity laws. Responses to these questions are voluntary. Your responses will not be shown to the panel rating the applications, to the official selecting an applicant for a position, or to anyone else who can affect your application. This form will not be placed in your Personnel file nor will it be provided to your supervisors in your employing office should you be hired. The aggregate information collected through this form will be kept private to the extent permitted by law. See the Privacy Act Statement below for more information.

Completion of this form is voluntary. No individual personnel selections are made based on this information. There will be no impact on your application if you choose not to answer any of these questions.

Thank you for helping us to provide better service.

1. How did you learn about this position? (Check One):

- Agency Internet Site recruitment
- Private Employment Web Site
- Other Internet Site
- Job Fair
- Newspaper or magazine
- Agency or other Federal government on campus
- School or college counselor or other official
- Friend or relative working for this agency
- Private Employment Office
- Agency Human Resources Department (bulletin board or other announcement)
- Federal, State, or Local Job Information Center
- Other

2. Sex (Check One):

- Male
- Female

3. Ethnicity (Check One):

- Hispanic or Latino** - a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- Not Hispanic or Latino**

Race (Check all that apply):

- American Indian or Alaska Native** - a person having origins in any of the original peoples of North or South America (including Central America), and who maintains tribal affiliation or community attachment.
- Asian** - a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, or Vietnam.
- Black or African American** - a person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander** - a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific islands.
- White** - a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

4. Disability/Serious Health Condition

The next questions address disability and serious health conditions. Your responses will ensure that our outreach and recruitment policies are reaching a wide range of individuals with physical or mental conditions. Consider your answers without the use of medication and aids (except eyeglasses) or the help of another person.

A. Do you have any of the following? Check all boxes that apply to you:

- Deaf or serious difficulty hearing**
- Blind or serious difficulty seeing even when wearing glasses**
- Missing an arm, leg, hand, or foot**
- Paralysis: Partial or complete paralysis (any cause)**
- Significant Disfigurement: for example, severe disfigurements caused by burns, wounds, accidents, or congenital disorders**
- Significant Mobility Impairment: for example, uses a wheelchair, scooter, walker or uses a leg brace to walk**
- Significant Psychiatric Disorder: for example, bipolar disorder, schizophrenia, PTSD, or major depression**
- Intellectual Disability (formerly described as mental retardation)**
- Developmental Disability: for example, cerebral palsy or autism spectrum disorder**
- Traumatic Brain Injury**
- Dwarfism**
- Epilepsy or other seizure disorder**

- Other disability or serious health condition: for example, diabetes, cancer, cardiovascular disease, anxiety disorder, or HIV infection; a learning disability, a speech impairment, or a hearing impairment**

If you did not select one of the options above, please indicate whether.

- None of the conditions listed above apply to me.**
- I do not wish to answer questions regarding disability/health conditions.**

If you have indicated that you have one of the above conditions, you may be eligible to apply under Schedule A Hiring Authority. For more information, please see <http://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A-Hiring-Authority>.

If an applicant checks the box for “other disability or serious health condition,” the applicant will be taken to Section A.1.

A. 1. Other Disability or Serious Health Condition (Optional)

You indicated that you have a disability or a serious health condition. If you are willing, please select any of the conditions listed below that apply to you. As explained above, your responses will not be shown to the panel rating the applications, to the selecting official, or to anyone else who can affect your application. All responses will remain private to the extent permitted by law. See the Privacy Act Statement below for more information.

Please check all that apply:

- I do not wish to specify any condition.**
- Alcoholism**
- Cancer**
- Cardiovascular or heart disease**
- Crohn’s disease, irritable bowel syndrome, or other gastrointestinal impairment**
- Depression, anxiety disorder, or other psychological disorder**
- Diabetes or other metabolic disease**
- Difficulty seeing even when wearing glasses**
- Hearing impairment**
- History of drug addiction (but not currently using illegal drugs)**
- HIV Infection/AIDS or other immune disorder**
- Kidney dysfunction: for example, requires dialysis**
- Learning disabilities or ADHD**

- Liver disease: for example, hepatitis or cirrhosis**
- Lupus, fibromyalgia, rheumatoid arthritis, or other autoimmune disorder**
- Morbid obesity**
- Nervous system disorder: for example, migraine headaches, Parkinson's disease, or multiple sclerosis**
- Non-paralytic orthopedic impairments: for example, chronic pain, stiffness, weakness in bones or joints, or some loss of ability to use parts of the body**
- Orthopedic impairments or osteo-arthritis**
- Pulmonary or respiratory impairment: for example, asthma, chronic bronchitis, or TB**
- Sickle cell anemia, hemophilia, or other blood disease**
- Speech impairment**
- Spinal abnormalities: for example, spina bifida or scoliosis**
- Thyroid dysfunction or other endocrine disorder**
- Other. Please identify the disability/health condition, if willing:**

PRIVACY ACT AND PAPERWORK REDUCTION ACT STATEMENTS

Privacy Act Statement: This Privacy Act Statement is provided pursuant to 5 U.S.C. 552a (commonly known as the Privacy Act of 1974). The authority for this form is 5 U.S.C. 7201, which provides that the Office of Personnel Management shall implement a minority recruitment program, by the Uniform Guidelines on Employee Selection Procedures, 29 C.F.R. Part 1607.4, which requires collection of demographic data to determine if a selection procedure has an unlawful disparate impact, and by Section 501 of the Rehabilitation Act of 1973, which requires federal agencies to prepare affirmative action plans for the hiring and advancement of people with disabilities. Data relating to an individual applicant are not provided to selecting officials. This form will be seen by Human Resource personnel in the Office of Personnel Management (who are not involved in considering an applicant for a particular job) and by Equal Employment Opportunity Commission officials who will receive aggregate, non-identifiable data from the Office of Personnel Management derived from this form.

Purpose and Routine Uses: The aggregate, non-identifiable information summarizing all applicants for a position will be used by the Office of Personnel Management and by the Equal Employment Opportunity Commission to determine if the executive branch of the Federal Government is effectively recruiting and selecting individuals from all segments of the population. **Effects of**

Nondisclosure: Providing this information is voluntary. No individual personnel selections are made based on this information. There will be no impact on your application if you choose not to answer any of these questions.

Paperwork Reduction Act Statement: The Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et. seq.) requires us to inform you that this information is being collected for planning and assessing affirmative employment program initiatives. Response to this request is voluntary. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays

a currently valid OMB Control Number. The estimated burden of completing this form is five (5) minutes per response, including the time for reviewing instructions. Direct comments regarding the burden estimate or any other aspect of this form to [INSERT: Agency name and address] and to the Office of Management Budget, Office of Information and Regulatory Affairs, Washington, DC 20503.