



Internship Program

Many complex issues threaten the integrity of natural ecosystems, cultural resources, and visitor experiences at national parks including Gateway National Recreation Area. The Research Learning Center for the Jamaica Bay Unit of Gateway, the Jamaica Bay Institute, seeks to connect people to Gateway through research, education, and communication. Established in 2002 in the spirit of the Natural Resource Challenge, a National Park Service initiative aimed at increasing research and education efforts in our national parks, the Institute has come to include the monitoring and care of much of the Unit's resources. The Jamaica Bay Institute Internship Program enables students to obtain practical experience and meet hands-on training requirements necessary to earn their degrees or explore a profession before pursuing it.

Eligibility

The Jamaica Bay Institute Internship Program is open to graduate and undergraduate students enrolled in an accredited academic institution as well as high school students. College students may be enrolled part-time and full-time. All students must have a minimum of a 3.0 grade-point average (4.0 scale) to be eligible.

Suggested Educational Background/ Recommended Classes

| | | |
|----------------------|-------------------|----------------------------|
| Biology | Microbiology | Organic Chemistry |
| Wildlife Biology | Molecular Biology | Environmental Conservation |
| Plant Biology/Botany | Coastal Ecology | Library Science |
| Population Biology | Fire Ecology | Anthropology |
| Ornithology | Hydrology | Journalism |
| Mammology | Ecology | Scientific Journalism |
| Entomology | Chemistry | Technical Writing |
| Herpetology | Biochemistry | |

Internship Duration

Duration of internships generally coincide with school semester dates. The first week of classes will also be the first week of the internship unless otherwise agreed. A minimum of 10 weeks is required for all internships.

Deadlines

| Period | Deadline |
|--------|------------|
| Spring | December 1 |
| Summer | May 1 |
| Fall | August 1 |

How to Apply

Visit www.nps.gov/gate/naturescience/internships.htm to acquire the proper forms.

| Order of Submission | Form | To be filled by: | Deadlines: | Expect Receipt Confirmation? |
|---------------------|---------------------------------|------------------------|--|-------------------------------------|
| 1 | Student Interest Form | Student | December 1 (Spring), May 1 (Summer), August 1 (Fall) | Yes- Receipt Confirmation* email |
| | Academic Verification Statement | Registrar or Councilor | December 1 (Spring), May 1 (Summer), August 1 (Fall) | Yes- Receipt Confirmation* email |
| 2 | Volunteer Forms (2) | Student and NPS | 2 weeks after receipt of Notification of Acceptance** | Yes - email |
| 3 | Duties/Requirement Agreement | NPS and Student | 2 weeks prior to start date | No |

*Receipt Confirmations are intended to notify the student that submitted materials were received by the appropriate office. Receipt Confirmations are *not a guarantee* that the student will be accepted into the program.

**Notification of Acceptances should be received by students selected for the program no later than 30 days following the Receipt Confirmation.

All forms should be mailed to:

Jamaica Bay Institute Internship Program
1 Floyd Bennett Field
Headquarters Building 69
Brooklyn, NY 11234

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The National Park Service cares for special places saved by the American people so that all may experience our heritage.