**Cabrillo Fee Waiver Directions**

**Step 1** - Fill out the request form attached with this package. Email the form to [cabr\_education@nps.gov](mailto:cabr_education@nps.gov?subject=Fee%20Waiver%20Request%20Form)

Note: Your group may be eligible for an educational fee waiver, granting you free entrance to the park. You must meet the following requirements to receive an academic fee waiver.

* Educational Purpose
* Relevance of Park Resources
* Eligibility

Applicants must be prepared to show proof that they are an [*accredited academic*](https://ope.ed.gov/accreditation/search.aspx)or scientific institution, that they are using the park for educational purposes, and that what they are instructing is relevant to the resources at the park.

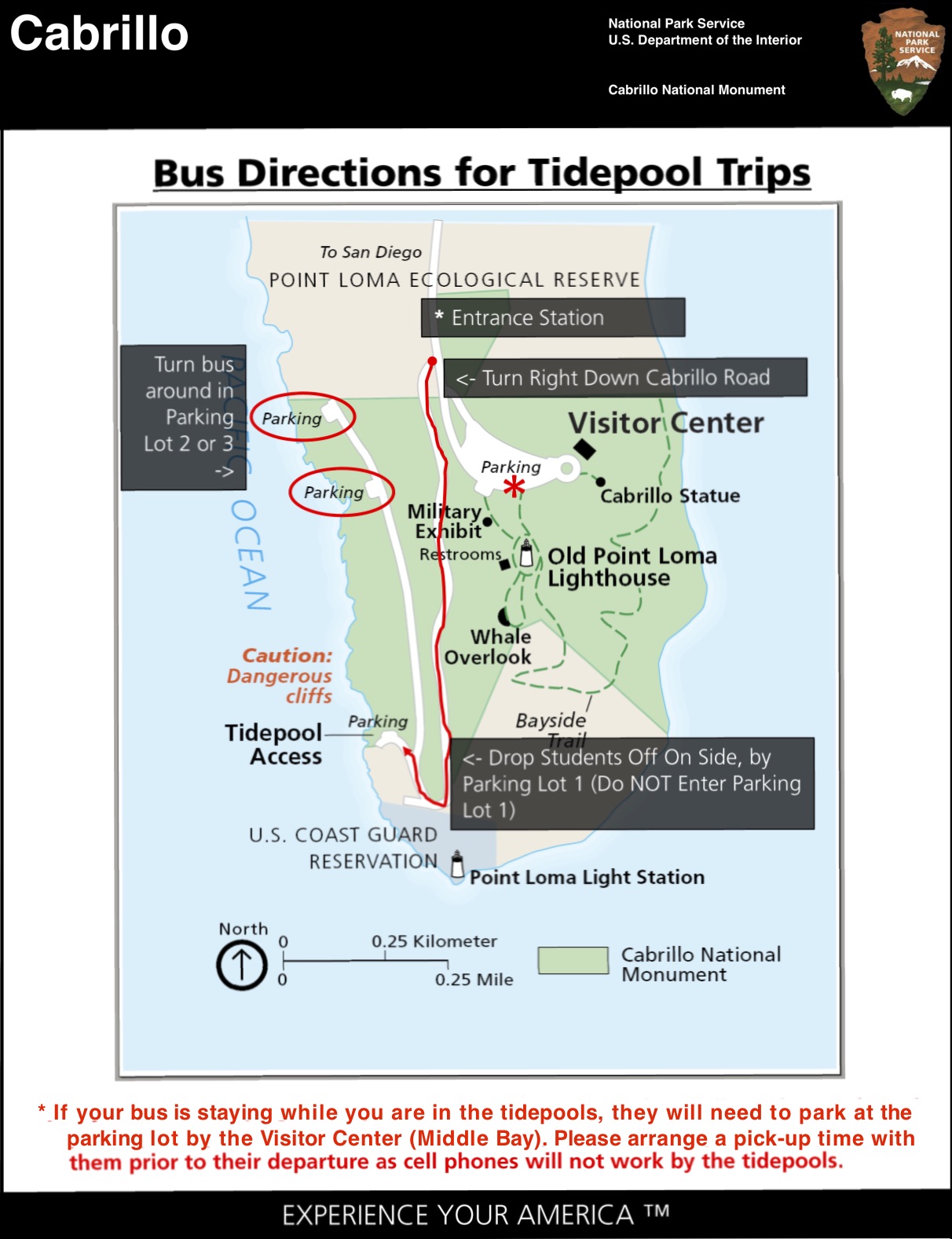
**Step 2** - Determine if you will be visiting the tidepools on your self-guided trip and apply for a [**Tidepool Permit**](https://www.nps.gov/cabr/planyourvisit/tidepool-permits.htm)

*If you plan on visiting the tidepools AND* [***the tide is BELOW a +0.7***](https://www.nps.gov/cabr/learn/nature/visiting-the-tidepools.htm) *AND you have more than 10 people in your group then you will also need to fill out a tidepool permit request.*

**Step 3** - **Allow a minimum of two weeks for processing.**You will receive a confirmation email and a fee waiver once your request has been processed.

**Step 4** - Review [**Group Expectations**](https://www.nps.gov/cabr/learn/education/group-expectation.htm)and [**FAQs**](https://www.nps.gov/cabr/learn/education/frequently-asked-questions.htm)prior to trip.

**Step 5** - Check out our [**Suggested Activities**](https://www.nps.gov/cabr/learn/education/self-guided-field-trips.htm)Page for ideas on how to enjoy your visit.



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| Group Name | |  |
| Grade Level | |  |
| Group Leader Name | |  |
| Group Leader Phone Number | |  |
| Group Leader E-mail Address  (This is where your confirmation will be sent) | |  |
| Number of Adults  (A ratio of 1 adult per 5 children is REQUIRED) | |  |
| Number of Students | |  |
| Mode of Transportation | |  |
| Date of Visit (MM/DD/YYYY) 1st Choice | |  |
| Date of Visit (MM/DD/YYYY) 2nd Choice | |  |
| Date of Visit (MM/DD/YYYY) 3rd Choice | |  |
| Time of Arrival (HH:MM) | |  |
| Additional Comments: |  | |

**Cabrillo Fee Waiver Request Form**(Email form to [cabr\_education@nps.gov](mailto:cabr_education@nps.gov?subject=Fee%20Waiver%20Request%20Form))